

ASSISTANT ACCOUNTANT

OUR VALUES

• integrity

• innovation

• enjoyment

• excellence

• systems

Mort & Co is one of Australia's largest lot feeding businesses, and has an exciting opportunity available for an Assistant Accountant to join our dedicated and dynamic accounting team in Toowoomba, that deliver Mort & Co's values of integrity, innovation, enjoyment and operational excellence.

This position will be a fixed term parental leave role, based at our new office in Toowoomba.

We are looking for someone who has a high level of determination and drive, who is a strong communicator and process driven, and who can meet deadlines within a dynamic team.

We are looking for someone who will be responsible for:

- Cash management and invoicing
- Purchase order approvals and vendor payments
- Bank reconciliations
- Monthly general ledger reconciliations and journals
- Managing capital expenditure reporting and fixed asset registers
- Assisting with business compliance including BAS and Payroll Tax returns
- Assisting with statutory reporting and auditor enquiries
- Assisting with enquiries from other departments and sites

The successful applicant will have:

- A high level of attention to detail
- Intermediate level, or higher, excel skills
- Demonstrated organisation and time management skills
- Ability to work autonomously and within a team
- Minimum two years demonstrated experience in a broad range of accounting functions

This position is a great opportunity for someone looking to partner with a progressive and supportive business to develop their career in financial accounting. We look forward to hearing from enthusiastic, passionate people with relevant skills and experience.

To apply send a cover letter and resume (inclusive of references) to:

Chief Financial Officer, Mort & Co
PO Box 758 Toowoomba QLD 4350
Email: recruitment@mortco.com.au
Applications close: 25 February 2019
For further information email:
recruitment@mortco.com.au